

# LEV Maintenance Logbook

**Client:**

**Site:**

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**System ID:**

**System Location:**

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**LEV Test Date:**

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**LEV Test Review Date:**

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## Vector Services

- Fire Risk Assessments
- Fire Safety Training
- Ventilation Hygiene
- Indoor Air Quality Monitoring
- Smoke & Fire Damper Testing
- Swimming & Spa Pool Analysis
- Local Exhaust Ventilation Testing
- Kitchen Extract & Ductwork Cleaning
- Water Treatment & Legionella Control
- Respirable & Inhalable Dust Analysis
- Independent Auditing, Consultancy & CPD Training



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## Fume Extraction (with or without filter) Fume Cupboard / Brazing Hearth / Flexible Arm

Check	Description
Flexible hose condition	Check flexible hose for any tears or deformity. Check that fixings at each end are secure and the earth bond affixed.
Airflow indicator effective	Check the gauge needle is on zero when extraction is not in operation, if not give the gauge a little tap to reset. Start the extraction unit and check the pressure gauge indicates acceptable performance (is not in the red zone) if in the red the extraction filters may need shaking or there are too many blast gate dampers open / closed, open or close dampers to achieve the desired pressure on the equipment being operated. If none of these work check for blockages in the duct or gauge pressure line.
LEV inspection label within date	Check the last inspection label, the test should be within the required process inspection date (no longer than 14 months between tests).
Ducting & hood condition	Check ducting for seal integrity, deformed profile and holes. Check the hoods for stability, damage and that they are in correct location.
No LEV Red Fail' labels	If a red label is attached to an extraction point the machine should not be used.
Extraction close enough to source & fully capturing all the substance	The dust / fume source must be within the effective capture zone of the hood. Look for signs of any dust not being captured and relocate hood as required.
LEV on when process in use	Check LEV unit is switched on and extraction is effective at the source outlet.
Blastgate dampers operate freely	Check the blade / arm operates freely.
No draughts effecting airflow	Look for any sources of draughts which may affect performance e.g. draughts from an open door, window or a fan.
No unusual noise/vibration/odours	When the extraction is operating check that there are no unusual noises or odours (burning smells) and that the body of the extractor does not vibrate unduly.
Visible electric cable condition	Inspect the cables around the unit for wear or damage to the cable conduit, where the cable enters the extractor, inspect for loose connections, bare wires, kinks or cuts. <i>If there is cause for concern inform your supervisor and do not operate unit.</i>
Filter manually shaken (if applicable)	Check at start of work and then at least every 4 hours, more frequently for fine dusts and heavy load operations.
Waste collector not overfull	With the extractor switched off and electrically isolated, check the waste level, empty if necessary using the relevant method statement. Wear suitable respiratory protective equipment RPE for this task, ensure waste is disposed of safely.
Area clean & tidy	Ensure that a regime of frequent cleaning of all surfaces by vacuum removal is in place to prevent layers of dust exceeding 5mm on and around the extraction unit and in all areas of the work environment. Make sure that you use an appropriate vacuum cleaner which would typically be a type 'H' vacuum cleaner fitted with HEPA filter and ATEX rated as suitable for use in zone 21 (an atmosphere where a cloud of combustible dust in air is likely to occur) and nothing is stored on or around the LEV.



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